



Marine Plan Partnership (MaPP) Initiative Contract Announcement:

Project and Technical Coordinator for the Central Coast Sub-region

The MaPP initiative seeks to contract an experienced project and technical coordinator with demonstrated experience working with government, First Nations and stakeholders in marine management and planning. The contractor will support the Central Coast Sub-regional Implementation Team to address key priorities in the Central Coast Marine Plan through development and implementation of the annual workplan.

Overview

The Marine Plan Partnership for the North Pacific Coast (MaPP) is a collaborative process for implementing marine plans completed in 2015 for the coastal and marine areas of four sub-regions of B.C. MaPP is a partnership between the Province of British Columbia, the Coastal First Nations-Great Bear Initiative, the North Coast-Skeena First Nations Stewardship Society, Central Coast Indigenous Resource Alliance, Council of the Haida Nation, and the N̓an̓wakolas Council ('the MaPP Partners'). The partnership includes 17 member First Nations.

The four MaPP sub-regional marine plans will be implemented at the sub-regional level and, where appropriate through regional initiatives as identified in a Regional Action Framework.¹

The Province of B.C. (represented by the Ministry of Water, Land and Resource Stewardship) and the Heiltsuk, Kitasoo Xai'xais, Nuxalk, and Wuikinuxv Nations ('the Central Coast Partners') work together to implement the Central Coast Marine Plan. Implementation of the plan is being led by the Central Coast Implementation Technical Team (CCITT), co-chaired by a representative from each of the Central Coast Indigenous Resource Alliance and the provincial government (the Central Coast "co-leads").

MakeWay Charitable Society is supporting the MaPP partners by, among other activities, holding and disbursing funds. MakeWay has set up a project called the *Marine Plan Partnership for the North Pacific Coast Implementation Support Project* to carry out activities identified by partners to support the initiative.

For more information, please visit mappocean.org.

Position Summary

This is a contracted position of approximately 20 hours per week with availability during normal business hours. The contractor will complete work assignments that support the implementation of the MaPP Central Coast Marine Plan as directed by the Central Coast co-leads.

¹ Sub-regional marine plans and the Regional Action framework are available on the MaPP website at <https://mappocean.org/quick-links/>

**Key tasks:**

- Develop and implement annual and five-year work plans and report on progress (based on an April – March fiscal year).
- Develop statements of work and manage contracts to ensure deliverables are completed and approved.
- Plan and execute stakeholder meetings including logistics, communications, materials preparation, and reporting.
- Conduct research; write briefing notes and reports, including the 2023-24 Central Coast annual report.
- Participate in regional MaPP Implementation Technical Team and subcommittee meetings, and support MaPP Regional Action Framework implementation, as needed.

In addition to reporting to the Central Coast co-leads, the contractor will work with a broader team of sub-regional project coordinators for North Vancouver Island, North Coast, and Haida Gwaii sub-regions, Regional Project Coordinators, and the MaPP Operations Manager.

Scope of Work

Key projects that are being implemented under five outcome areas in the Central Coast Sub-region include:

Advancing Collaborative Governance and Reconciliation

- Engagement with the Central Coast Marine Plan Implementation Advisory Committee (stakeholder and local government representatives).
- MaPP alignment with other initiatives (e.g., MPA Network for the Northern Shelf Bioregion; Central Coast National Marine Conservation Area Reserve; BC Coastal Marine Strategy).
- Work with regional MaPP partners to review provincial government agency processes for encouraging proponents' effective engagement with First Nations.

Maintaining Marine Plan Relevance and Responsiveness

- A review of the Central Coast Marine Plan to inform plan amendments (in coordination with regional MaPP partners).
- Discussions on zone type and recommended uses and activities for areas that were not zoned during the planning phase.
- Tracking of projects and discussions regarding Best Management Practices, including those related to potential mitigative/preventative measures and protocols for marine assessments in the Central Coast.

Strengthening Rural Economies and Communities

- An assessment of the feasibility of geoduck aquaculture at pilot sites in the Central Coast; in partnership with North Island College (NIC) and the Central Coast Commercial Fisheries Association (CCCFA).
- Support to the Central Coast Nations' Supporting Emerging Aboriginal Stewards (SEAS) programs.

Collaboratively Measuring, Monitoring and Managing our Coastal Resources

- Implementation of the Central Coast Ecosystem-based Management (EBM) indicator monitoring program by Guardian Watchmen and other stewardship staff, including data collection, investments in equipment and fuel, skills training.
- A review of the Central Coast EBM indicator monitoring program and development of a Monitoring



Strategy for the next five years of EBM indicator monitoring.

- In alignment with regional fundraising initiatives, fundraising for the EBM indicator monitoring program.

Improving Marine Safety and Coastal Protection

- Development of a Summary document for Central Coast Nations' stewardship staff that clarifies relevant processes and resources available to help assess conditionally allowable marine forestry activities in MaPP zones.
- Response planning on the Central Coast, including developing Geographic Response Strategies that outline field responses in the event of a marine incident at specific sites.

Qualifications, Experience and Skills

- Minimum Bachelor (Masters preferred) of Arts or Science degree and a minimum of 3 years of related work experience.
- Demonstrated experience with public policy processes, planning, or resource management in the marine environment.
- Demonstrated successful project and contract management experience in a remote work / virtual environment.
- Experience working with First Nations and provincial government representatives.
- Experience working as part of multi-disciplinary teams, and with stakeholders.
- Experience working collaboratively to achieve program goals on time.
- Demonstrated written and verbal communication skills to express ideas clearly and concisely for diverse audiences.
- Demonstrated technical writing skills and experience reviewing technical documents.
- Ability to organize and manage own workload under limited direction, adapting to changing priorities and competing demands.
- Ability to plan, conduct, and summarize regular team meetings.
- Ability to think creatively.
- Computer skills in MS Excel, Word, PowerPoint, Dropbox, and Zoom are mandatory.
- Ability to travel within the lower mainland.
- Experience with ESRI ARC GIS StoryMaps an asset.
- Experience with grant or proposal writing an asset.

Terms of Engagement

Status: The MaPP Central Coast Projects and Technical Coordinator will be an independent contractor who is expected to work from his or her own office and to provide the equipment necessary to conduct this work, including a computer and appropriate software, reliable internet, Zoom account, and phone access. The Contractor must be accessible and available for meetings during normal business hours.

Contract Period: This is an annual renewable contract. The initial contract is until March 31, 2024, with potential for annual extensions.

Fees: \$350 per 7.5-hour day (\$46.67 per hour) billed on an hourly basis at the end of each month.

Location: Contractor to be located in British Columbia with a preference for those who have easy access to the



lower mainland.

Travel: Occasional travel may be expected depending on contractor location. Travel costs are approved in advance and reimbursed following travel.

To Apply

This contract opportunity will be open until filled. Please submit a cover letter that outlines how you meet the qualifications and includes a summary of your experience working in one or more of the key project areas (identified above), along with a resume or Curriculum Vitae, and a writing sample to:

MaPP Central Coast Projects and Technical Coordinator Contract
c/o Philip Akins, MaPP Operations Manager
E-mail: pakins@mappocean.org