

North Coast Integrated Advisory Committee Meeting Summary

November 29, 2022; 1:00pm – 3:00pm
Virtual (via GoTo Meeting)

Objectives

1. Introduce new NCIAC members
2. Review and finalize the updated draft NCIAC Terms of Reference (ToR)
3. Cultivate open dialogue and answer questions
4. Discuss January in-person NCIAC meeting
5. Confirm next steps

Attendance

NCIAC:

Chelsea Elis, Commercial Fishing (Member); Emily Orr, Commercial Fishing (Member); Marc Porter, Conservation (Alternate); David Lewis, Recreational Hunting (Member); Walsham Telshak, Local Government – District of Kitimat (Member); Chantel Wentland, Local Government – North Coast Regional District (Member); Provan Crump, Shellfish Aquaculture (Member); Samuel Mansfield, Transportation (Observer)

Regrets:

Jim McIsaac, Commercial Fishing (Alternate); Katrina Connors, Conservation (Member); Greg Knox, Conservation (Member); Cheryl Brown, Coastal Forestry (Member); Stephen Hales, Coastal Forestry (Observer); Mike Viveiros, Coastal Forestry (Observer); Urs Thomas, Recreational Fishing (Member); Jason Harris, Recreational Fishing (Alternate); Warren Waycheshen, Local Government - District of Kitimat (Alternate); Daniel Fish, North Coast Regional District (Alternate); Karine Dracott, Research and Marine Monitoring (Member); Hermann Meuter, Research and Marine Monitoring (Member); Chloe Robinson, Research and Marine Monitoring (Alternate); Paula Doucette, Transportation (Observer); Jason Scherr, Transportation (Observer)

NC CE Program

Jane Healey, North Coast Skeena First Nations Stewardship Society (NCSFNSS); Holly Booker, NCSFNSS; Maya Paul, NCSFNSS; Grant Garner, NCSFNSS; Natalie Schell, Ministry of Land, Water, and Resource Stewardship (LWRS); Rachel Post, LWRS; Sukh Kaeley, Ministry of Indigenous Relations and Reconciliation

Welcome and Introductions

- Jane Healey, who works under the North Coast Skeen first Nations Stewardship Society which supports Nations participating in the North Coast Cumulative Effects (NC CE) Program, welcomed everyone to the meeting and introduced herself as the meeting chair. She noted that Bruce

Watkinson from Gitxaala Nation was originally set to be the chair but he was unable to attend the meeting due to a scheduling conflict. Jane provided a welcome message from Bruce.

- Jane provided an overview of the meeting objectives, agenda, and operating principles, and facilitated roundtable instructions.

Overview of the ToR Review and Update Process

- Natalie Schell from the Ministry of Land, Water and Resource Stewardship explained that the goal of the meeting is to finalize the Terms of Reference (ToR). She noted that as the value leads are not in attendance, but if there are questions outside the ToR at this meeting, the NC CE Program Partners can take those away and make room to address them at the January meeting.
- Natalie provided an overview of the ToR update process and explained that this meeting will provide an overview of changes and rationale and seek to finalize and implement the ToR.

Updates to NCIAC ToR

Please see the presentation from the meeting for details on the changes made to each section of the ToR prior to the meeting, and rationale. NCIAC members didn't have any further comments on the TOR beyond that which is captured in the action items, therefore no advice log was generated for this meeting.

Project Background; Current Context; Operating Principles

- It was explained that there were minor adjustments made but no changes to intent in these sections.

Discussion:

- There was a question about the 'Communication' Operating Principle and what the intent is, as the current language makes it appear that the expectation is for NCIAC members to distribute communication materials among committee members. The NC CE Program Partners acknowledged that the language is not clear. It was clarified that members are expected to engage with their sector, but this is addressed elsewhere in the ToR.
- **ACTION:** The NC CE Program Partners to adjust the language in the Communications Operating Principle based on feedback from the meeting.

Purpose of the NCIAC

- An overview was provided of comments from some members regarding the purpose of the NCIAC, and the rationale was described for maintaining the original language in the ToR.
- No further feedback from the NCIAC.

Membership

- An overview of membership concerns and considerations by the NC CE Program Partners was provided. Language was added to the ToR to set parameters for considering additional members within a sector.
- No further feedback from the NCIAC.

Membership Responsibilities

- It was explained that the NC CE Program relies on the NCIAC members to identify and communicate gaps in engagement. Language was added to the ToR to reflect this.

- Public engagement will occur on an ad hoc basis. The Marine Plan Partnership has a website with lots of public-facing documents. The NC CE Program Partners will be looking to the NCIAC regarding if/when/how to engage with the broader public, and language was added to the ToR to reflect this.
- Language was added to the ToR to reflect that the NC CE Program Partners will endeavor to provide the NCIAC with communication materials about the NC CE Program. The NC CE Program Partners have contracted a professional editor to work on materials including a backgrounder for the NC CE Program and products for Food Security/Access to Resources. An update on these materials will be provided at the January 25 meeting.

Discussion:

- There was a question regarding whether there is a provision in the member responsibilities to remove a member if they are not meeting their responsibilities. It was clarified that there is not, and there was a discussion regarding whether this provision is needed. The nature and extent of additional engagement were brought up as factors to consider. It was decided to not make a change to the ToR at this time and deal with these concerns on an ad-hoc basis. The NCIAC is meant to be a sounding board prior to broader engagement.

Meeting Procedures

- The ToR sets out a minimum for yearly meetings. Engagement will vary based on NC CE Program deliverables, and the NC CE Program Partners would like to be respectful of people's time and be thoughtful about engagement. There is the opportunity for additional engagement, but because the ToR sets a baseline, the language in the ToR was not adjusted.
- The ToR was adjusted to reflect that in-person meetings are valuable and all efforts will be made to hold at least one in-person meeting per year.
- No further feedback from the NCIAC.

Funding

- While the intent behind the desire to fully fund alternates for in-person meetings is understood, it is something that the NC CE Program Partners are not able to do this fiscal year.
- For the January in-person meeting, the NC CE Program Partners will be providing lunch for everyone, including alternates who would like to join, but are unable to support travel and accommodation for alternates at this time (unless substituting for a member).
- No further feedback from the NCIAC.

Finalization of ToR

- Natalie closed the ToR conversation by noting that it is the NC CE Program Partners' intent to finalize the ToR after this meeting. She noted that the NC CE Program Partners will make the change to the Communication Operating Principle and asked if there were any opposed to finalizing the ToR. There was a suggestion to provide a two-day window after the meeting to allow folks to give the ToR a final look, which none opposed.
- **ACTION:** Rachel to circulate the final draft of the ToR, with the change to Communication Operating Principle, after this meeting with a two-day window.

January Meeting

- The next meeting is scheduled for Wednesday, January 25, 2023, 9:00 – 2:00, in-person at the Crest Hotel Prince Rupert. There will also be a virtual option.
- A very high-level overview of the proposed agenda/meeting objectives was provided:

- Opportunity to meet in person and network
- Updates and plans for engagement for the NC CE Program Values
- Update on the Stakeholder Engagement Strategy
- Additional materials to support NCIAC outreach
- There is not yet a draft of the stakeholder engagement strategy, but the Program Partners are hoping to discuss this at the January meeting. The current aim is to share a draft of the strategy in the Spring of 2023.
- NCIAC members are welcome to send feedback regarding the approach of the January meeting.
- To meet the catering deadline and ensure all attendees are accounted for regarding lunch, it was decided that January 9 would be the deadline to RSVP to the meeting.
- Several NCIAC members present indicated that they were planning to attend the meeting.
- **ACTION:** Rachel to communicate RSVP deadline of January 9, 2023 (including dietary restrictions) for the January 25 in-person meeting.

Closing and Next Steps

- Jane and Natalie closed the meeting by thanking everyone for their attendance.

Summary of Action Items

- The NC CE Program Partners to adjust the language in the Communications Operating Principle based on feedback from the meeting.
- Rachel to circulate the final draft of the ToR, with the change to Communication Operating Principle, after this meeting with a two-day window.
- Rachel to communicate RSVP deadline of January 9, 2023 (including dietary restrictions) for the January 25 in-person meeting.

Communications And Engagement (C&E) Team Contacts:

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